



Chartered Institute of Administration

(A Professional and Examining Body Chartered by Federal Government Act No. 103 of 1992)

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INDUCTION OF NEW MEMBERS

The next induction of new members is scheduled to hold on **Thursday, 22nd July, 2010** at **Centre for Management Development, Shangisha, Lagos**. Processing of Membership Applications for the induction is now in progress.

ELIGIBILITY

There is no direct entry into the Institute's professional membership. Induction is mandatory on persons who have passed the Institute's Final Professional Examination and satisfied the practical experience requirement. DBS Graduates will also be inducted as Affiliates at no cost.

METHOD OF APPLICATION

Application Forms are available at Institute's National Secretariat, as well as at the Liaison Offices and at the Nigerian College of Administration, upon payment of the full induction fee of N60,000. Payment is required by bank draft drawn in favour of the Institute, or by direct cash lodgement into any of the following Institute's bank accounts:

- **First Bank of Nigeria Plc. (Account No. 1052030005197)**
- **Zenith Bank Plc. (Account No. 6011606309).**

Applicant's name, registration number and purpose of payment should be clearly written on the reverse side of the bank draft/deposit slip and sent to reach us before the closing date.

CLOSING DATE

Processing of applications for this advertised induction will close on Monday, 12th July, 2010

ACIA AND DBS WORKSHOPS

These workshops are now an integral part of the induction and attendance is mandatory. The next workshops will take place on Wednesday, 21st July, 2010 at **Centre for Management Development, Shangisha, Lagos**. All membership applicants and DBS Graduates who have not attended the workshops previously **MUST** attend the next one upon payment of the prescribed fees. All workshop, membership, as well as final examination certificates will be released at the induction.

CHIEF (DR.) J. A. OKORONKWO, FCIA
REGISTRAR / CHIEF EXECUTIVE